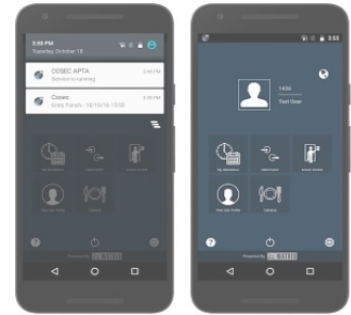


# COSEC APTA

## MOBILE APPLICATION

### MOBILE BASED EMPLOYEE PORTAL



Matrix COSEC APTA is a comprehensive mobile-based employee portal enabling users to monitor and manage all their time-attendance, leave and access control options. Employees and managers can access all their time-attendance information easily and perform related tasks remotely, reducing a significant amount of time.

#### QR CODE IDENTIFICATION

Offers QR Code based identification for opening doors simply by scanning the QR code from an authorised mobile phone through COSEC APTA App. It is a simple process of authentication that offers convenience to users while increasing the overall security of a business at the same time.

#### ATTENDANCE MARKING

Allows field or mobile employees the flexibility of marking their attendance using their mobile phone. COSEC APTA records the exact physical location of the employee using GPS for better monitoring and planning.

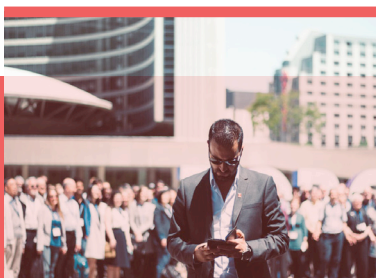
#### ATTENDANCE & LEAVE STATUS

Employees and managers can see their daily and monthly attendance, leaves, shifts and other information straight from their phone.

#### ATTENDANCE CORRECTION

Correct attendance for team members for special reasons such as official duty, medical emergency or vehicle breakdown. Change presence and entry/exit timings of team members.

#### TIME ATTENDANCE



Mark and change attendance, plan shifts and schedules and approve leave requests.

#### ACCESS CONTROL



Contactless access control - Bluetooth and QR code based identification for opening doors.

#### EMPLOYEE SELF SERVICE



Allows employees to add/edit personal details. Helps to maintain an up-to-date and error-free employee database.